



PANAMA CANAL SOCIETY
EXECUTIVE BOARD MEETING
MINUTES – February 7, 2015

Meeting called to order at 2:07 p.m. by Mike Coffey (President).

Attendees:

Jacque Vowell (Editor), Kathy Malin (2nd Vice President), Noreen Hanson (Treasurer), Mike Young (Director), Brittney Wilder (Director), Tom Wilder (Past President)
Bill McLaughlin (Historian & Past President), and Cheryl Williams (Office Manager).

Phone Attendees:

Ray Husum (Director –At-Large), Kelly Parthenais (Director), and Patrick Smith (Director)

Absent:

Shirley Avery (1st Vice President)

Tom Wilder motioned to accept the June Minutes. Kathy Malin seconded and the minutes were approved by all.

Membership:

There were 26 new Members for January and part of February.

Tom Wilder tabled a discussion on membership verification before the new members were voted on. Tom wanted to know how Cheryl was verifying members. Cheryl told the board when an applicant applies what each person writes on their application form is taken at their word. If they do not complete the necessary entries then Cheryl gives them a call to verify eligibility.

New members were read and Tom Wilder motioned to accept the new members and Kathy Malin 2nd the motion, and the board approved.

Expenditures:

The expenditures were read and Tom Wilder motioned to approve the expenditures and Brittany Wilder 2nd the motion, the board approved.

Reunion:

Bill McLaughlin gave his report.

Tickets - are almost ready, the printers will call Bill when they are completed.

Badges – Betty LeDoux will take the card stock to be printed.

Wrist Bands – have been ordered.

Caliente Band – The contract will be rewritten so that our \$2250.00 deposit won't be lost if the band cancels the performance.

Schedule of events – have been amended E-5 is not available for Margaret to use so she will use A-4 for setting up her decorations.

Volunteers - Names for each committee needs to be turned into Cheryl for the luncheon program and thank you letters.

Storage Unit:

March 7, 2015 was set a tentative date for the board to go to the storage unit and rearrange it and purge anything if need be.



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Luncheon:

Gifts for the luncheon will be plastic glasses with straws that cant' fall out, they will be a single color with the Panama Canal Society Seal on it.

Annual Business meeting:

AV needs to be taken care of for the Reunion & Business meeting so we do not get charged extra again like last year.

SWOT:

Strengths, weaknesses, and opportunities and threats will be discussed at our June 2015 Executive board meeting.

Carnavalito:

Carnavalito will begin with the meeting, then dinner and dancing. Prizes will be passed out during the latter part of each intermission. Richard will be announced as Chaplin.

ACCESS Discussion:

Mike passed out handouts showing James Beattie's answers to the boards concerns and ideas. Noreen Hanson motioned to let James Beattie work on our new Data Base System and to have it up sometime after the reunion. Kathy Malin 2nd the motion and the board approved.

Treasurer Update:

Noreen Hanson reported we would like to create one new account for BBVA (Compass Bank), 1% return of investment. Transfer Sun Trust CD & Trust fund account to BBVA new account. Kathy Malin motioned to approve, Tom Wilder 2nd the motion and the board approved. Cheryl will make copies of the minutes for both Sun Trust and BBVA banks.

Service level agreement:

Payments will be made within 7 days and Memberships and Data will be processed within 14 days of receiving them.

Goliath of Panama

This book was written by Bob Dickey and he would like us to help him promote his book. It was decided by the board that he could purchase an advertisement in the Canal Record if he wanted to advertise with our group.

Treasurers Report:

Noreen explained the profit and Loss and Balance Sheet to the board, explaining the reason we had such a large loss on last year's reunion was due to posts improperly placed in Quick books. Mike stated we are getting a better grasp on the accounting and moving forward.



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Museum Survey:

The University of Florida would like to do a survey. They would like to have it done by August 2015. Attached are samples of the questions they would like to ask. A committee was formed of Mike Coffey, Kathy Malin, Jacque Vowell and Cheryl Williams. The committee will review the questions and decide the best way to get the survey out to people.

Coming Events:

Spring Picnic - March 21, 2015 at Phillipe Park, beginning at 11:00 a.m.
Spring Luncheon – Saturday, May 16, 2015 from 11:00am to 2:00 p.m.
Reunion – Rosen Shingle Creek July 1 -5, 2015
Ricks On the River – Membership Rally
October Luncheon - will be dark this year. It will be postponed until March of 2016 in Gainesville.

Mini Reunion Report:

Kelly reported we will have 10 class events and the class of 1968 celebrating their 65th birthdays!
BHS/CHS Classes of 75 and BHS class of 80 will host the Thursday night dance. Mike will ask Betty about the venue for the dance.

Office:

Cheryl reported the following:
Quick books needs to be upgraded in order to handle payroll after May. Noreen motioned to upgrade QBs and Kathy 2nd the motion the board present was in favor.
We need a gift idea for the Governors Club that are renewing their GC membership. Mike brought up sending them renewal reminders, this will be done later this year to remind them their dues will expire next year.
Landyards and luggage tags were discussed as ideas for the GC gifts. Everyone agreed to use the PCS seal on the gifts. We will get prices for both.
Kelly needs a check for \$200.00 to purchase items for the picnic. The board also decided we would not accept American Express & Discover Credit Cards. Noreen motioned to approve both and Kathy 2nd the motion, the board attending approved.

Meeting was adjourned at 4:20 p.m.

Bill motioned and Kathy seconded the motion.

Cheryl Williams
Office Manager

Mike Coffey
President



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